13th March 2020

Dear Parent/Carer,

Coronavirus (COVID-19): Information for parents

Following on from the Government's announcement yesterday, we recognise that this is a worrying and unprecedented situation for all and would like to reassure you that the School takes the wellbeing of all its students very seriously. We are continuing to follow all relevant Government guidelines and would like to take this opportunity to remind you of the current advice.

Preventing the spread of infection

The spread of coronavirus is most likely to happen where there is close contact (within 2 metres) with an infected person. The risk increases with the length of contact. To help prevent the spread of the virus, the Government recommends:

- Frequent hand washing with soap and water, or alcohol-based sanitiser if handwashing facilities are not available.
- Covering your cough or sneeze with a tissue, then throwing it in a bin.
- Avoiding touching your eyes, nose and mouth with unwashed hands.
- Avoiding close contact with people who are unwell.
- Staying at home if you feel unwell (see below).

We will continue to encourage staff and pupils to wash their hands, on arrival and regularly during the day.

What to do if your child has symptoms

Keep them at home for 7 days if they have recent onset of:

- a high temperature, and/or
- a new continuous cough.

Parents and carers should report their child's absence by following the normal absence reporting procedure. Staff have also been asked to self-isolate if they display symptoms of the virus as per Government guidance.

Further information regarding staying at home is available on the Government website. https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-people-with-confirmed-or-possible-coronavirus-covid-19-infection

What to do if a member of your family has symptoms

At the current time, the Government has stated that households should not self-isolate if one member is showing symptoms of the virus. This could change as the situation develops. At present students should come to school as normal unless they display symptoms themselves.

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School Trips

The Government have stated that schools should cancel international trips and visits until further notice. All international trips due to take place before next term will be cancelled. The situation for trips during the Summer Term will be reviewed in line with any new Government guidance. For students on the Spanish Sports Tour due to take place this Easter, please be aware that this has been cancelled. We are in dialogue with the company running the trip and will contact parents in a separate letter as soon as we have any further information.

We are, of course, continuing to monitor the situation as it changes and will therefore provide further advice as necessary and in particular, if a decision is taken to close schools. In the meantime, there may need to be changes to timetabled lessons to accommodate staff and student absence. We would also like to reassure you that plans are in place for continuity of learning in the event that schools are asked to close.

Your patience and understanding are much appreciated during this challenging period of uncertainty.

If you have any concerns, please email us on info@warlinghamschool.co.uk

Yours sincerely

Mr P Kinder

Head of Lower School

Mr S Day

Head of Upper School