



10<sup>th</sup> January 2023

**Year 11 Parents Evening – Video Meetings**

Dear Parent/Carer,

You are invited to make appointments for your child's Year 11 parent-teacher meetings. These meetings will be booked online, **and then held by video meeting** rather than in-person at the school.

The parent-teacher meetings are on **Thursday 19<sup>th</sup> January 2023 for all Year 11 students from 3.45pm until 7.30pm**

**Appointments will be available to book from 8.00pm tomorrow, Wednesday 11<sup>th</sup> January 2023 until 11.00pm Wednesday 18<sup>th</sup> January 2023.**

To make your appointments please login at: <https://parents-booking.co.uk/warlingham>

For support, please use the link to the FAQ page at the Parents Evening Booking website:

<https://pebs.freshdesk.com/support/solutions/articles/4000067863-parents-faq>

**To login you will need to enter:**

- Your first name and surname
- Your child's first name, surname and date of birth

The login details you enter must match those we have on record for you.

You will be able to make up to **9 appointments** for your child. After you have made your appointments you can choose to print or e-mail a confirmation.

On the day of your appointments, you need to re-login at the website address above. 10mins before your appointments are due to begin you will be able to join the video meeting room, where you can wait for your appointment(s).

**Internet Browser Compatibility:**

You must use one of the below device and internet browser combinations for the video meeting technology to work:

- **Apple iPhone/iPad (iOS 11+):** Safari
- **Android phone/tablet:** Chrome or Firefox
- **Linux computer:** Chrome or Firefox
- **Microsoft Surface:** Chrome or Firefox
- **Mac computer:** Safari, Chrome or Firefox
- **Windows computer:** Chrome, Firefox or Edge (Chromium)

### Troubleshooting Tips

- If you cannot login please contact the school reception on 01883-624067 or at [info@warlinghamtl.co.uk](mailto:info@warlinghamtl.co.uk)
- The email address field entered is only used to send your appointment confirmation. If you have problems logging in, it will not be because of the e-mail address you entered.

If you are unable to meet with a teacher of your choice, please contact Alison Park at [a.park@warlinghamtl.co.uk](mailto:a.park@warlinghamtl.co.uk)

Kind regards,

Mrs Alison Park  
Data Manager