



Year 10 End of Year Exams - Monday 6th June - Friday 24th June

Dear Parents, Carers and Year 10 Students

Please see below, some general reminders regarding your KAP Exams after the half-term break. These are important exams to help your teachers understand your progress in each of your GCSE subjects and an important part of your preparations for next year's final exams. The exams are spread out over 3 weeks to help students prepare well for each exam and to provide a realistic experience of what next summer will be like when the students sit their final exams.

Please do be organised for each exam you sit and ensure you understand the rules and comply with them. Your Form Tutors will be going through key information in registration in addition to this letter.

We wish you all the best for the coming weeks.

Kind regards

Mrs Rimmel

Mr Day

Head of Exams

Deputy Headteacher

General Information

- Bring your A-Game to every exam, no matter how big or small – do your best!
- Don't be late!
- Go to the toilet before you go into the exam hall.
- Check your seating carefully for each exam.
- Be considerate about others around the school. Just because you've finished, doesn't mean others have.
- Enter and leave the sports building in silence.

Good Exam practice

- Student must only bring the things that they need for their exam in a clear plastic bag or clear pencil case – it is up to them to be responsible for bringing the correct equipment. (for instance: If they forget a ruler or calculator, there will be none to lend and this may impact on their ability to do as well in the exam).
- Water bottles are allowed but these must be clear (not opaque) with no labels.
- **Bags, coats, phones and any other electronic items must be left in a locker or in the designated areas around the school.**
- Do not bring phones or any non-exam items anywhere near the Exam Hall or room.
- Some analogue watches are allowed on desks. No digital or smart watches. Watches may not be permitted by the invigilator/exams staff/SLT who have the final say on what is acceptable.

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Tandridge Learning Trust

Seating arrangements

- Students must sit in the allocated seat and room and must comply with any late seating changes made by staff.

Malpractice

- Students must follow the instructions of the invigilator.
- No communicating with other students inside the hall (which includes talking, turning around, making eye contact non verbally with other students, making distracting sounds or disturbing others etc.)
- No phones or authorised items in the exam hall.

The steps taken as a result of malpractice could impact severely on a student's ability to take exams at Warlingham School so this must be taken seriously.

Any queries contact Exams@warlinghamschool.co.uk