



25<sup>th</sup> April 2023

**Year 8 Parents Evening – Video Meetings**

Dear Parent/Carer,

You are invited to make appointments for your child's Year 8 parent-teacher meetings. These meetings will be booked online, **and then held by video meeting** rather than in-person at the school.

The parent-teacher meetings are on **Thursday 4<sup>th</sup> May 2023 for all Year 8 students from 3.45pm until 7.30pm.**

Appointments will be available to book from 8.00pm TOMORROW, Wednesday 26<sup>th</sup> April 2023 until 11.00pm Wednesday 3<sup>rd</sup> May 2023.

To make your appointments please login at: <https://parents-booking.co.uk/warlingham>

For support, please use the link below to access the Parent Guide (Virtual) from the Parents Evening Booking website:

[Parents Booking - Parent Guide \(Virtual\).pdf](#)

**To login you will need to enter:**

- Your first name and surname
- Your child's first name, surname and date of birth

The login details you enter must match those we have on record for you.

You will be able to make up to **9 appointments** for your child. After you have made your appointments you can choose to print or e-mail a confirmation.

On the day of your appointments, you need to re-login at the website address above. 10mins before your appointments are due to begin you will be able to join the video meeting room, where you can wait for your appointment(s).

**Internet Browser Compatibility:**

You must use one of the below device and internet browser combinations for the video meeting technology to work:

- **Apple iPhone/iPad (iOS 11+):** Safari
- **Android phone/tablet:** Chrome or Firefox
- **Linux computer:** Chrome or Firefox
- **Microsoft Surface:** Chrome or Firefox
- **Mac computer:** Safari, Chrome or Firefox
- **Windows computer:** Chrome, Firefox or Edge (Chromium)

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Website: [www.WarlinghamTLT.co.uk](http://www.WarlinghamTLT.co.uk)

Tandridge Learning Trust

### **Troubleshooting Tips**

- If you cannot login please contact the school reception on 01883-624067 or at [info@warlinghamtl.co.uk](mailto:info@warlinghamtl.co.uk)
- The email address field entered is only used to send your appointment confirmation. If you have problems logging in, it will not be because of the e-mail address you entered.
- If you are unable to meet with a teacher of your choice, please contact the school reception at [info@warlinghamtl.co.uk](mailto:info@warlinghamtl.co.uk)

Kind regards,

Alison Park  
Data Manager