



Dear Parents and Carers

We hope you are safe and well. As you are aware, we have been welcoming Year 10 students back into school since the 15th June 20. Although the provision of remote education continues to be the predominant form of education delivery for all year groups, we also wanted to provide further support for those students in year 7 to 9 in the form of a face to face opportunity before the end of the summer term. We wanted to share further details about this opportunity with you.

Key stage three pastoral mentoring weeks

Over the course of the final three weeks of term, all students will be offered a 20-minute pastoral mentoring meeting with either their Tutor, Head of House, member of the Senior Leadership Team or appropriate member of the support staff team. These will take place by year group.

The week slot allocations are

Week commencing	Year group
29 th June 20	Year 9
06 th July 20	Year 8
13 th July 20	Year 7

These will take place on different days for different houses as follows:

- Monday - Johnson House
- Tuesday - Chichester House
- Thursday - Sharman House
- Friday - Mallory House

Upon arrival, students should report straight to the main reception to sign in. They will be greeted by a member of the senior team and will be directed to the their allocated a member of staff for their appointment. All social distancing and hygiene guidance must be followed whilst on site. Socially distanced waiting spaces will be in place for those that arrive early.

Please note the session is for students only and that parents or carers who drop students off on the day must remain in their cars or off site while the students are engaged in the session.

The booking of these appointments will be via our online booking system for Parents' Evening. This will allow you to choose your child's appointment time online between 10.00am and 2.00pm. Go to the school website www.warlinghamschool.co.uk and click on Warlingham Gateway to find the link to the Parents Evening Booking System.

The booking system for year 9 is live **from Wednesday 24th June 4.00pm** and will be open to take your bookings until midnight the day before your child's set day. Year 7 and 8 will be available for booking from 8am on Friday 26th June.

If you are unable to book at home, please email info@warlinghamschool.co.uk or phone reception who will be able to help you to book your appointments.

The focus of the pastoral mentoring sessions will be around:

- general wellbeing
- reconnecting (rebuilding the relationships with their tutor/HOH)
- issues faced (e.g. access issues, work issues)
- reflection on academic progress made during the closure
- any concerns over the return to school

In regards to attendance at school please note that the government expects pupils who are:

- [Clinically extremely vulnerable](#) – to stay at home
- [Clinically vulnerable](#) – for parents to follow medical guidance
- Living with someone that is clinically extremely vulnerable – to stay at home, unless stringent social distancing can be adhered to, and the pupil in question can understand and follow those instructions
- Living with someone that is clinically vulnerable (e.g. pregnant) – to attend the session

Pupils must not come to school if they or anyone in their household has coronavirus symptoms, if this occurs once they have started school then please notify the school immediately.

Should a child display any COVID-19 symptoms during the brief time they are on site, we will isolate them and need them to return home as soon as possible. Please ensure that a parent is contactable and available to collect your child should they display symptoms. Please also ensure that the contact details the school has for you are correct. To do this, please go onto the SIMS parent app and check your contact details are correct. If these need to be updated then use the data collections service if you do not have access to the parent app please email L.Ferguson@warlinghamschool.co.uk

If you have any issues or concerns on the day and need to contact the school we will be operating a normal reception service between 9am and 2pm, this will be by telephone **ONLY** to keep the number of people on the school grounds to a minimum.

Yours sincerely



Mr P Foster
Headteacher