



Dear Parents and Carers

Following a long delay from the government on specific guidance for Secondary schools, we are now in a position to provide you with more details regarding arrangements for the Year 12's return to school.

We have taken many things into consideration to ensure the safety of staff and students. Below is a brief outline of what the children can expect on their return.

From the Week beginning Monday 15th June

Your son or daughter will have a 20-minute pastoral mentoring meeting with either their Tutor or a member of the Sixth Form Team. Appointments will take place in A3, by phone or online using Microsoft Teams depending on your preference. The booking of these appointments would be via Microsoft Forms and specific times allocated.

The focus will be on:

- general wellbeing
- academic progress and preparing for Year 13
- issues faced (e.g. access issues, work issues)
- any concerns over return to college

Every Wednesday from 17th June onwards

Year 12 will be invited in every Wednesday by option block. **Students should only attend school for the days that their blocks are taught**, and on the day that they are allocated a next steps workshop with one of the 6th form Leadership team. (more details to follow). Each class will be taught by two teachers delivering 2 hours each, either side of the break. Where classes are larger than 15 students, these classes will be split.

Breaks should occur in the classroom the students are in.

Wednesday 17th June - Block B subjects only

Wednesday 24th June - Block C subjects only

Wednesday 1st July - Block A subjects only

Wednesday 8th July- Block E subjects only.

Wednesday 15th July- Block D subjects only

Time	Activity
9.30- 9.45	Tutoring/touch base/informal chat with teacher
9.45-10.30	Session 1
10.30-11.15	Session 2
11.15-11.30	Break – in classroom spaces – except to use toilet
11.30-12.15	Session 3
12.15-13.00	Session 4
13.00	Depart –

The purpose of these lessons are to focus upon:

- review completed work submitted so far including full KAP reflection
- address misconceptions arising
- inform future work completion and catch up work opportunities for the summer

Our planning is based upon the completion of detailed risk assessments so it is vital that we have accurate numbers for the week commencing 15th June. Please complete the parent survey on the link below in support of this **by 12pm Monday 8th June.**

https://forms.office.com/FormsPro/Pages/ResponsePage.aspx?id=JJIPGEbQlOWK_zLhujW6mTInuP7RqxImVydweUCnMxUOUZONkVVRE8wTFpKOU9DMDBSWFkzQjhDRS4u

Prior to completing this please make note that the government expects pupils who are:

- [Clinically extremely vulnerable](#) – to stay at home
- [Clinically vulnerable](#) – for parents to follow medical guidance
- Living with someone that’s clinically extremely vulnerable – to stay at home, unless stringent social distancing can be adhered to, and the pupil in question can understand and follow those instructions
- Living with someone that’s clinically vulnerable (e.g. pregnant) – to come to school

Pupils mustn’t come to school if they or anyone in their household has coronavirus symptoms, if this occurs once they have started school then please notify the school immediately.

Additional information will be sent out to the children prior to their return along with detailed information and guidance about:

- Entrance/exit to school
- Arrival times and protocols (to include hygiene, safety and conduct)
- Their allocated classroom

Please also see the Frequently Asked Questions for the Tandridge Learning Trust accompanying this letter.

Yours sincerely



Mr P Foster
Headteacher