



17th March 2020

Dear Parent/Carer,

Coronavirus (COVID-19): Update for parents

Further to our letter last week, and following on from the latest Government guidance yesterday, we wanted to provide another update for all parents and carers. This continues to be a worrying and unprecedented situation and our highest priority is the health and wellbeing of the children and staff. During the COVID-19 outbreak, we are following Public Health England's advice carefully.

The school remains open – in line with current Government advice

Children should stay at home for 14 days if they or a member of your household have recent onset of:

- a high temperature, and/or
- a new continuous cough.

If your child is not able to attend school, please follow normal absence reporting procedures by calling the absence line on 01883 624067.

If everyone in your household remains well, your child should attend school as normal.

If your child has an underlying health condition, please follow the appropriate government guidance. We will support parental decisions regarding absence in these circumstances.

Public Health England are recommending everyone follows social distancing advice, especially if your child or someone in your household has an underlying health condition. Social distancing involves avoiding: contact with someone with symptoms, non-essential use of public transport, gatherings with friends, families, and large groups.

[Click here - Guidance on social distancing & those with underlying health conditions](#)

<https://www.gov.uk/government/publications/covid-19-guidance-on-social-distancing-and-for-vulnerable-people/guidance-on-social-distancing-for-everyone-in-the-uk-and-protecting-older-people-and-vulnerable-adults>

[Click here - Guidance for households with possible coronavirus infection](#)

<https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection>

Heads of School: Mr P Kinder and Mr S Day
Address: Tithepit Shaw Lane, Warlingham, Surrey, CR6 9YB
Telephone: 01883 624067 Email: info@warlinghamschool.co.uk
Website: www.warlinghamschool.co.uk

Tandridge 
Learning Trust

What we need you to do

If you have recently changed your contact details, please inform the school office immediately via email info@warlinghamschool.co.uk or phone 01883 624067.

To manage any anxieties surrounding the current situation, please talk to your children about the coronavirus. It's a scary time and we should make sure children feel supported. [BBC Newsround](#) has regular updates for younger children and [YoungMinds](#) has practical steps older children can take to help with anxiety.

Please come and collect your child straight away, if we ask you to (we'll contact you if they become ill with either a temperature or a new, continuous cough)

Actions we are taking

- Overseas Trips planned for the Spring term have been cancelled. Schools are in contact with insurance providers about the consequences of this decision in order to minimise financial impact to parents/carers. This is a fast-moving situation and travel firms are currently facing unprecedented levels of contact. As soon as we have further details we will contact parents/carers.
- After School Clubs run by School staff – CANCELLED
All after-school clubs run by school staff will cease from Wednesday 18 March. Staff will need to use this time to plan and prepare work for any future decision on school closure (see below).
- After School Clubs run by external providers
Some external providers have already cancelled clubs, others are continuing. We will keep you informed on which clubs are running via the Schools' website
- Sports Fixtures - CANCELLED
The district has cancelled all remaining fixtures this term.
- Domestic trips
Current advice from DfE is that residential and non-residential trips may continue. Schools will refresh their risk assessments on each individual trip, against latest health advice and liaise with insurers for all remaining trips scheduled for the Spring Term.
- Parents' Evenings - CANCELLED
Parent/Carer evenings are cancelled from Wednesday 18 March for the rest of this term. Staff will need to use the time to plan and prepare work for possible school closure.

In the event of school closure, the following measures will be put in place for students:

Year 11 and 13 specifically

All students will be issued with hard copies of exam papers and mark schemes. Students will also receive guidance on accessing SharePoint and use of resources within those areas.

Key stage 5 - general

- Both Year 12 and 13 students will be asked to access resources on the schools SharePoint. This will include;
 - 1) exam checklists
 - 2) revision materials
 - 3) past papers
 - 4) mark schemes
- A folder named "Course content still outstanding" has been placed in each department SharePoint areas for year 13. This will be populated with relevant material covering the outstanding remainder of the

course for Year 13. A folder named "School closure documents" has been placed in the year 12 area in department folders and will contain the upcoming areas of study for Year 12.

- Key stage 5 students will be expected to email teachers with any questions or work for assessment as relevant during any enforced closure.
- Teachers will send through the 2 week work plans to both Year 12 and 13 students to provide guidance on work for that fortnight

Key stage 4

- Both Year 10 and 11 will be asked to access resources on SharePoint. This will include
 - 1) exam checklists
 - 2) revision materials
 - 3) past papers
 - 4) mark schemes
- A folder named "Course content still outstanding" has been placed in each department SharePoint areas for year 11. This will be populated with relevant material covering the outstanding remainder of the course for Year 11. A folder named "School closure documents" has been placed in the year 10 area in department folders and will contain the upcoming areas of study for Year 10.
- Year 10 & 11 students are free to email teachers with any questions as relevant during any enforced closure.

Key stage 3

- Students will be provided with access to Ed lounge, an on-line learning platform. They will be expected to log on and undertake work as per their daily timetable. Content pathways for each Year group will be mapped out based upon the student's current learning journey. Log ons will be sent to parents and students via email and details of how to log on given out to tutors to go through in form time later this week.
- Key stage 3 will have assemblies this week to walk them through the access details.
- SharePoint will also be populated with further work as appropriate in a folder for each year group in each department area called "School closure documents".
- Sharepoint also contains other materials that students can work from including knowledge organisers, exam checklists and sample questions and exams.

Other department specific websites/resources we use that are available to supplement the learning include;

Maths – <https://hegartymaths.com/>

<https://www.mymaths.co.uk/>

<https://www.pearsonactivelearn.com/app/Home>

<https://corbettmaths.com/>

Languages - www.vocabexpress.com and activelearn

Music – www.Warlinghamschool.musicfirst.co.uk/app

Geography and Business studies - <https://app.senecalearning.com/courses/login>

History - www.historyhomework.com

General – www.bbc.co.uk/bitesize

If your child has forgotten their login details for any of these websites please email

itsupport@tandridgelearningtrust.co.uk

Communication – If we close, or partially close, we will want to stay in touch with everyone, including students who will be working from home. Any major announcement or update will be actioned via the school website. Of course, we have email, our website, Twitter and Sharepoint as well.

In the interim, Teachers will continue to focus on delivering high quality learning at Warlingham School & Sixth Form College. Tutors will continue to support their tutees.

If you still have further questions, please refer to the following sources of information:

- [NHS](#), if you want to know more about the symptoms of coronavirus. If you think you or your child may have the symptoms, use [NHS 111 online](#) if at all possible before calling 111.
- Department for Education's coronavirus helpline: 0800 046 8687, if you have any questions about the government's response to coronavirus in relation to schools.

We appreciate these are hugely testing times for everyone. We would like to assure you that we will continue to maintain our high standards throughout this difficult period.

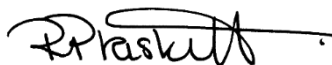
Thank you for your ongoing support and understanding.



Mr S Day
Joint Head of School



Mr P Kinder
Joint Head of School



Rebecca Plaskitt
Chief Executive Officer